



# Chippewa Valley Habitat for Humanity Individual's Volunteer Interest Form

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email: \_\_\_\_\_ Date: \_\_\_\_\_

It is best to contact me by (circle one): PHONE MAIL E-MAIL

I am (circle one): ABOVE 18 years of age BELOW 18 years of age

I am affiliated with (i.e. church, work, etc.): \_\_\_\_\_

I am interested in working  on-site where needed (**training provided**).  
 on the specific task(s) of (list below), \_\_\_\_\_  
 \_\_\_\_\_ (**training provided**).  
 on office/clerical work.  
 \_\_\_\_\_ on a committee (see back for descriptions).

- |  |   |
|--|---|
| <input type="checkbox"/> Building/Construction                   | <input type="checkbox"/> Fundraising/Publicity          |
| <input type="checkbox"/> Church Partner/Relations                | <input type="checkbox"/> Newsletter/Public Presentation |
| <input type="checkbox"/> Family Partner-Support/Family Selection | <input type="checkbox"/> Site Selection                 |
| <input type="checkbox"/> Nominating                              | <input type="checkbox"/> Volunteer Management           |

These are the skills I would like to share with Habitat (Circle 1, 2, or 3):

1 – Helper (Willing to learn) 2 – Skilled (Have assisted or done at home)  
3 – Professional (Employed as or can perform without supervision)

- |                          |                           |                        |
|--------------------------|---------------------------|------------------------|
| 1 2 3 Lot Maintenance    | 1 2 3 Insulation Work     | 1 2 3 Landscaping      |
| 1 2 3 Drafting/Design    | 1 2 3 Hanging Drywall     | 1 2 3 Mailings         |
| 1 2 3 Capping Foundation | 1 2 3 Painting            | 1 2 3 Public Speaking  |
| 1 2 3 Building Stairs    | 1 2 3 Floor Underlayment  | 1 2 3 Delivery/Pick-up |
| 1 2 3 Building Walls     | 1 2 3 Hang Windows/Doors  | 1 2 3 Office Work      |
| 1 2 3 Framing            | 1 2 3 Install Doors/Locks | 1 2 3 Fundraising      |
| 1 2 3 Roofing            | 1 2 3 Finish Work         | 1 2 3 Booths/Displays  |
| 1 2 3 Vinyl Siding       | 1 2 3 Install Cabinets    | 1 2 3 Gift Wrapping    |

In general, I am available to work (please circle and indicate times):

Day: Monday Tuesday Wednesday Thursday Friday Saturday

Times: \_\_\_\_\_

Other: Monthly Occasionally

## Committee Descriptions:

### **Building/Construction (1<sup>st</sup> Tuesday, 7pm):**

Plan, schedule, organize, facilitate, control costs of, and guide the construction of homes. Solicit gifts in-kind when possible, while maintaining good working relationships with volunteers, homebuilders, specialized workers, and other committees. Also, procure all permits and check covenants to insure compliance with all legal rules and requirements.

Contact: Mike Hilger            832-8823            hilgermj@uwec.edu  
Rod Johnson            834-5793

### **Church Partner/Relations (As Needed):**

Maintain and build relationships with area churches: recruit prayers, donations, and volunteers. Maintain and establish formal & informal partnerships with churches.

Contact: Jerry Foote            834-5923            kfoote@uwec.edu

### **Family Partner-Support/Family Selection (3<sup>rd</sup> Thursday, 7pm):**

Explain CVH4H expectations & methods. Keep information flowing between CVH4H & partner families. Monitor "sweat equity" hours and house payments. Counsel and encourage families as they accept home ownership responsibilities while also following the legal rules and requirements of the state, region, and Habitat. Plan house dedications with the assistance of the Fundraising/Publicity committee and "prepare the way" for the family in the neighborhood. Advertise opportunities for CVH4H home ownership, explain requirements, interview applicants, and research their needs and financial capabilities. Choose recipient families based on greatest need, willingness to partner, and ability to pay, while also maintaining legality in our selection methods.

Contact: Marge Quaid            834-5673            quaidmj@charter.net

### **Nominating (As Needed):**

Find people to serve on the Board and committees.

Contact: Mike Happe            833-9699            mjhappe@ryberg-happe.com

### **Fundraising/Publicity (4<sup>th</sup> Tuesday, 6pm):**

Facilitate the goals of CVH4H Board of Directors by providing adequate funds for the affiliate in an ethically-positive manner. Examine and contact potential sources of income and initiate ideas for fundraisers. Maintain up-to-date information on CVH4H through production of pamphlets, brochures and flyers. Prepare the communities for CVH4H activities by advertising through all media the needs, hopes, and accomplishments of CVH4H to support its mission.

Contact: Joann Erickson            835-3559            jgedc@mmcpt.com

### **Newsletter/Public Presentation (As Needed):**

Prepare and publish the newsletter quarterly. Update the bulk mail permit annually. Purchase necessary materials and duplicating at low cost using the CVH4H tax-free privilege. Provide presentations for churches, service clubs and other groups.

Contact: Carole Arthur            839-0906            eloracarole@yahoo.com

### **Site Selection (As Needed):**

Investigate & analyze potential properties for building or rehabilitation. Be aware of permits needed, restrictions, and covenants of potential neighborhoods. Recommend purchase of property and/or homes to the Board of Directors.

Contact: Bill Gabler            456-3898            bill@mail.donnellan.cc

### **Volunteer Management (3<sup>rd</sup> Tuesday, 3pm):**

Recruit volunteers for CVH4H work. Work with Fundraising/Publicity, Newsletter/Public Presentation, and Church Partner/Relations committees. Keep records of potential and active volunteers. Provide information to volunteers. Update volunteer hours and information.

Contact: Quincy Chapman            838-2112 (Work) Quincy@brenizer.com

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## **SEND TO:**

Chippewa Valley Habitat for Humanity

2233 Golf Road

Eau Claire, WI 54701

Phone/Fax: (715) 833-8993

E-Mail: [info@cvh4h.org](mailto:info@cvh4h.org)

Website: [www.cvh4h.org](http://www.cvh4h.org)